


<b>Profile Title:</b>	Engineer Highways Development Control (Career Grade)				
<b>Reports to:</b>	Senior Engineer - Highway Development Control				
<b>Employee Management:</b>	None	<b>Grade:</b>	L1 - 7 L2 - 9	<b>Profile Ref:</b>	L1: 118323 L2: 118324
<b>Purpose of the Post</b>					
With specific regard to the highway, provide advice on the determination of planning applications and related development management activities in accordance with planning principles, practice and procedures.					
<b>Responsibilities</b>					
<p><b>Both levels</b></p> <ul style="list-style-type: none"> <li>Undertake the duties specified in their level in addition to those of the post in the level(s) below.</li> <li>Carry out site visits (in accordance with health and safety guidance), to analyse the affects that sites for new development will have on the existing highway and determine any necessary mitigation measures.</li> <li>Undertake any other duties commensurate with the role as requested by management.</li> </ul> <p><b>Level 1 (in addition to the above)</b></p> <p>In addition to the above requirements undertake Planning activities in the following areas:</p> <ul style="list-style-type: none"> <li>Record, research and provide a response to Local Land Charge Search and oversee recording of data in relation to applications for licences.</li> <li>The administration of the legal process with respect to road closures and all adoption procedures, including serving of statutory notices under the relevant Act to inform developers of their obligations in respect of highways regulations.</li> <li>Assist in the preparation of reports and statutory government returns, ensuring they are suitable for particular audiences.</li> <li>Interpret policy/ guidance/ legislation to respond to basic to medium complexity enquiries/ consultations over the telephone, in writing or face to face from other sections within the council, councillors, professional colleagues, developers, the public and other organisations.</li> </ul> <p><b>Level 2 (in addition to the above)</b></p> <p>In addition to the above requirements:</p> <ul style="list-style-type: none"> <li>Contribute to the preparation of supplementary planning documents, planning briefs and other forms of planning guidance.</li> <li>Process to targets, all minor and some major and more complex planning applications affecting the highway with limited supervision, interpreting plans, Transport Statements, Transport Assesments and travel plans and making recommendations as well working alongside planning officers in response to any appeals, associated applications and enforcement complaints arising thereafter.</li> <li>Interpret policy/ guidance/ legislation to respond to medium complexity enquiries/ consultations over the telephone, in writing or face to face from other sections within the council, councillors, professional colleagues, developers, the public and other organisations.</li> </ul>					

- Preparation of appeal statements and assist the Senior Engineer with the preparation of material for Public Inquiries / Local Hearings

Education and Training	Measure	Rank
<b>Both Levels</b> <ul style="list-style-type: none"> <li>• Level 6 qualification or *relevant equivalent experience</li> <li>• Member of a Relevant Professional Body</li> <li>• Willingness to attend the Council's leadership and management training</li> </ul>	A/C/I A/C/I A/C	E D E
Relevant Experience	Measure	Rank
<b>Level 1</b> <ul style="list-style-type: none"> <li>• *Experience in the application of relevant planning legislation, policies and guidance affecting the highway network ( Manual for Streets / DMRB)</li> </ul>	A/I	E
<b>Level 2 (in addition to the above)</b> <ul style="list-style-type: none"> <li>• *Significant experience in the application of relevant planning legislation, policies and guidance affecting the highway network</li> <li>• *Experience of assessing or devising submissions, establishing design principles and developing solutions to relevant highway interventions necessary through the planning process</li> <li>• Experience of securing s106 funds for sustainable travel schemes</li> </ul>	A/I  A/I  A/I	E  E  E
General and Special Knowledge	Measure	Rank
<b>Both Levels</b> <ul style="list-style-type: none"> <li>• Knowledge of Microsoft packages i.e. Word, Excel and Access.</li> </ul>	A/I	E
<b>Level 1 (in addition to the above)</b> <ul style="list-style-type: none"> <li>• Good knowledge and understanding of the application of relevant legislation, guidance and policies to those projects and work areas identified.</li> </ul>	A/I	E
<b>Level 2 (in addition to the above)</b> <ul style="list-style-type: none"> <li>• Detailed knowledge and understanding of the application of relevant legislation, guidance and policies to projects and work areas identified.</li> <li>• Knowledge and understanding of emerging legislation and policies impacting upon the relevant service.</li> </ul>	A/I  A/I	E  E
Skills and Abilities	Measure	Rank
<b>Both Levels</b> <ul style="list-style-type: none"> <li>• High level of oral and written communication skills.</li> <li>• Ability to manage workload effectively to meet performance targets.</li> <li>• Ability to negotiate effectively and resolve conflicting interests.</li> </ul>	A/I A/I A/I	E E E
<b>Level 2 (in addition to the above)</b> <ul style="list-style-type: none"> <li>• Highly developed influencing and negotiating skills and ability to reconcile conflicting issues</li> <li>• Ability to prepare complex reports and attend cabinet &amp; regulatory boards in support of senior officers and to act as the representative of the council in planning appeals and meetings with developers, members of the public and other stakeholders.</li> <li>• Ability to contribute to improvements in service delivery.</li> <li>• Ability to mentor apprentices</li> </ul>	A/I  A/I  A/I  A/I	E  E  E  E

Additional Requirements	Measure	Rank
<ul style="list-style-type: none"> <li>• Willing to work flexibly in accordance with policies and procedures to meet the operational needs of the council.</li> </ul>	A/I	E
<ul style="list-style-type: none"> <li>• Willing to undertake training and continuous professional development in connection with the post.</li> </ul>	A/I	E
<ul style="list-style-type: none"> <li>• Work in accordance with the council's visions, priorities, values and behaviours.</li> </ul>	I	E
<ul style="list-style-type: none"> <li>• Able to undertake any travel in connection with the post.</li> </ul>	A/I	E

If you do not hold a level 6 qualification then you must be able to demonstrate all criteria marked with an \* to demonstrate comparative experience.

If you do hold a level 6 qualification, it is not necessary to demonstrate that you can meet the criteria marked with an \*.