


<b>Profile Title:</b>	Senior Planner	 <b>BARNSLEY</b> Metropolitan Borough Council				
<b>Reports to:</b>	Group Leader					
<b>Employee Management:</b>	None	<b>Grade:</b>	10	<b>Profile Ref:</b>	75425	
<b>Purpose of the Post</b>						
To lead on project management in relation to the area of specialism and the implementation of relevant strategies. To handle the most complex planning issues including planning applications and/or policy formulation.						
<b>Responsibilities</b>						
<ul style="list-style-type: none"><li>• Provide professional advice, guidance and recommendations to internal and external stakeholders including Members and external bodies.</li><li>• To handle the most complex and contentious policy and/or development management. issues.</li><li>• Interpret evidence, legislation, plans, policies and guidance and make recommendations to Cabinet and/or Planning and Regulatory Board</li><li>• Ensure that projects are effectively planned and managed within a formal programme and project management framework.</li><li>• To co-ordinate public engagement/participation in relation to key projects/policy formulation</li><li>• Play a lead role at Examinations in Public and/or all types of planning appeals including providing statements and proofs of evidence and participating as a witness.</li><li>• To develop research methods, processes and systems reflecting best practice and statutory requirements.</li><li>• Undertake environmental assessments in accordance with relevant Regulations.</li><li>• To play a lead role in the preparation, review, development, implementation and monitoring of relevant planning policy documentation,</li><li>• Be responsible for the commissioning, appointment, supervision and direction of external consultants</li><li>• To lead on strategic and/or cross-boundary planning issues.</li><li>• Work allocation, training, mentoring and advice to members of staff as required.</li><li>• To carry out site visits, (in accordance with Health and Safety guidance), in connection with assessment/appraisal work and/or processing of applications, enquiries and appeals.</li><li>• To undertake such other duties of a similar nature, appropriate to the Grade of the post, as may be requested.</li></ul>						
<b>Education and Training</b>					<b>Measure</b>	<b>Rank</b>
<ul style="list-style-type: none"><li>• Relevant professional Level 7</li></ul>					A	E
<ul style="list-style-type: none"><li>• At a level to be eligible for corporate membership of the relevant professional body.</li></ul>					A	E
<ul style="list-style-type: none"><li>• Evidence of significant continuing professional development relating to the planning profession.</li></ul>					A/I	E

Relevant Experience	Measure	Rank
<ul style="list-style-type: none"> <li>• Extensive experience in dealing with a full range of planning applications or the most complex policy and strategic planning issues</li> <li>• Extensive post professional qualification experience within a relevant team.</li> <li>• Experience of appearing at Public Inquiries or Hearings or an Examination in Public as an expert witness.</li> <li>• Experience of budget management</li> <li>• Significant experience of project management to ensure the successful delivery of projects.</li> <li>• Significant experience of driving service delivery improvements</li> </ul>	A/I	E
<ul style="list-style-type: none"> <li>• Significant Development Management and Planning Policy experience</li> </ul>	A/I	D
General and Special Knowledge	Measure	Rank
<ul style="list-style-type: none"> <li>• Extensive knowledge and understanding of the planning process other relevant legislation and national and regional guidance.</li> <li>• Extensive knowledge and understanding of performance, improvement techniques and initiatives.</li> <li>• Good understanding of emerging legislation and policies affecting the service.</li> <li>• Significant knowledge of all aspects of programme / project management</li> <li>• Knowledge of Microsoft packages i.e. Word, Excel, Access</li> </ul>	A/I	E
Skills and Abilities	Measure	Rank
<ul style="list-style-type: none"> <li>• Ability to train and mentor officers.</li> <li>• Ability to drive service delivery and improvements</li> <li>• Ability to prepare service policies and procedures.</li> <li>• Ability to address the most technically complex and contentious planning issues</li> <li>• Ability to attend Council meetings in support of senior officers and to act as the representative.</li> <li>• Highly developed communication skills with Members, professional officers, developers, organisations and members of the public with the ability to communicate effectively with the public using a suitable level of fluency in spoken English, in line with the English Language requirement for public sector workers.</li> <li>• Ability to manage workload effectively to meet performance targets.</li> <li>• Highly developed influencing and negotiating skills and ability to reconcile conflicting issues.</li> </ul>	A/I	E
Additional Requirements	Measure	Rank
<ul style="list-style-type: none"> <li>• Willing to work flexibly in accordance with policies and procedures to meet the operational needs of the council.</li> </ul>	A/I	E

• Willing to undertake training and continuous professional development in connection with the post.	A/I	E
• Work in accordance with the council's vision, priorities, values and behaviours.	I	E
• Able to undertake any travel in connection with the post.	A/I	E