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| **Position: Personal Assistant** | |
| Thank you for your interest in the above mentioned job vacancy. I will be recruiting staff with the help of the BMBC Brokerage & Support Team  The job is described below and an application form is enclosed for you to complete. | |
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| **About the Service User** | A 7yr old boy with Autism in the Grimethorpe area. Lives with his family and requires support to access the community and take part in the activities he enjoys. |
| **Hours and rate of Pay** | 3-4 hours per week (1 evening after school) plus 5 hours per week School Holidays. The family also have access to extra hours which they would like to use for full days out and possibly to accompany them on short holidays.  £9.91 per hour  The post will include 5.6 weeks annual leave (pro rata)  DBS check (formerly known as CRB) and references will be required. |
| **What you would be doing…** | Working alongside the boys mother, you will be required to accompany them to take the young boy out so he can participate in the activities he enjoys, such as swimming, indoor play etc. This young boy needs 2:1 support so Mum will always be present as the other guardian however she has her own health problems, so she requires someone to help with the physical aspects of looking after the young boy. |
| **The person I would like…** | The position will require someone who is flexible, motivated, patient and understanding with a calming nature.  Be confident to assist the young boy to develop his social interaction.  Previous experience preferred.  The ideal candidate would be like a part of the family.  **Car driver essential**. Mileage will be paid. |
|  | *Personalisation Support Service do not generally acknowledge receipt of applications, however, if you require an acknowledgement, please stamp and self-address a postcard, which will be returned to you on the day your application form is received.*  You will be contacted to arrange an interview if your application is successful.  Closing Date: 7th May 2021 |
| **NB: BMBC PROVIDES A SUPPORT FOR INDIVIDUALS LIVING INDEPENDENTLY IN THE COMMUNITY AND WILL NOT BE THE EMPLOYER. YOU ARE EMPLOYED BY THE INDIVIDUAL CONCERNED**.  ***\*\* CV’s are not accepted please contact BMBC directly for an application form \*\****  **Please return all correspondence to:**  **People Directorate**  **BMBC Brokerage & Support Team, PO Box 634, Barnsley, S70 9GG.**  **E mail:** [**brokerageandsupport@barnsley.gov.uk**](mailto:brokerageandsupport@barnsley.gov.uk)  **Tel: 01226 772425** | |