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| **Position: Personal Assistant/Carer – Key worker** | |
| Thank you for your interest in the above mentioned job vacancy. I will be recruiting staff with the help of the BMBC Brokerage & Support Team  The job is described below and an application form is enclosed for you to complete. | |
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| **About the Service User** | This post entails caring for a 7-year-old girl with complex needs  Lives in the Cawthorne area.  My hobbies and interests include;   * Lego club at the library * Walking round Locke park * Swimming * Bowling * Cinema * Having picnic’s * Playing games |
| **Hours and rate of Pay** | **32 hours per week – On a rota system with another PA.**  **2 Hours Monday – Friday 7-9 AM**  **2 Hours Monday – Friday 6-8 PM**  **6 Hours - Saturday and Sundays - 11-30-17-30**  Plus - Additional 20 Hours per week -school holidays only Monday-Friday 8am-2pm.  £9.91 per hour  The post will include 5.6 weeks annual leave (pro rata)  DBS check (formerly known as CRB) and references will be required. |
| **What you would be doing…** | During this pandemic you are identified as a key worker.  Your work is vital, the Government is keen to ensure that you are able to carry out your jobs with as little restriction as possible.  Providing personal care tasks -Encouraging and supporting daily with showering and getting ready for school and the school transport, and getting ready for bed and putting into bed on an evening.  Providing Social interaction on a Saturday – Basically burning off surplus energy with doing the things I enjoy.  This position is to provide some respite for her mum, who is her main carer. |
| **The person I would like…** | The ideal person will have experience in working and supporting children with complex needs, this would be an advantage. Have excellent hygiene standards, be reliable and have a committed work ethic  The position will require someone who is a good communicator, flexible, motivated, patient, firm but fair attitude and understanding with a calming nature. Ultimately considerate to my needs. Being confident to assist me develop my social interaction.  A willingness to attend any necessary training requirements. |
|  | *Personalisation Support Service do not generally acknowledge receipt of applications, however, if you require an acknowledgement, please stamp and self-address a postcard, which will be returned to you on the day your application form is received.*  **Closing date for applications 07.05.2021**  You will be contacted to arrange an interview if your application is successful. |
| **NB: BMBC PROVIDES A SUPPORT FOR INDIVIDUALS LIVING INDEPENDENTLY IN THE COMMUNITY AND WILL NOT BE THE EMPLOYER. YOU ARE EMPLOYED BY THE INDIVIDUAL CONCERNED**.  ***\*\* CV’s are not accepted please contact BMBC directly for an application form \*\****  **Please return all correspondence to:**  **People Directorate**  **BMBC Brokerage & Support Team, PO Box 634, Barnsley, S70 9GG.**  **E mail:** [**brokerageandsupport@barnsley.gov.uk**](mailto:brokerageandsupport@barnsley.gov.uk)  **Tel: 01226 772425** | |