


<b>Profile Title:</b>	Specialist Operative	 <b>BARNSELEY</b> Metropolitan Borough Council				
<b>Reports to:</b>	Team Leader					
<b>Employee Management:</b>	None	<b>Grade:</b>	5	<b>Profile Ref:</b>	104067	
<b>Purpose of the Post</b>						
To work as part of a multi-disciplinary team working throughout the borough delivering council services and responding to community priorities.						
<b>Responsibilities</b>						
<ul style="list-style-type: none"><li>• To undertake general and specialist operational duties in all weathers which will involve a wide range of physically and mentally demanding tasks</li><li>• To carry out planting and interpretation of intricate bedding designs supporting service management with the design and re-shaping of ornamental flower beds.</li><li>• Driving vehicle with or without trailers, ride-ons and the use of machines and mechanical or manually operated pedestrian or hand held equipment</li><li>• To be responsible for the careful day to day use, maintenance and minor repairs of machinery and equipment and security of vehicles.</li><li>• To scope out works and advise management of the materials, volumes and time required to inform the provision of cost estimates.</li><li>• To be customer focussed and deal with exchanges of information in a polite, courteous and positive manner responding where possible to minor requests for service and where necessary report problems to your line manager</li><li>• To provide appropriate advice, guidance and information to all stakeholders regarding the specialisms of the role.</li><li>• To work under the guidance of the line manager and by application of personal initiative deliver services to a professional standard and within agreed procedures</li><li>• To work to agreed schedules and where necessary, re-prioritise workload to respond to new priorities as required or directed by line manager to ensure deadlines are met.</li><li>• To demonstrate safe practices to other employees, apprentices, trainees and students where required</li><li>• To comply with Health and Safety, Customer Care, Dignity at Work and other relevant legislation, policies and procedures at all times</li><li>• To undertake any duties commensurate with the post as requested by management</li><li>• Contribute to the effective performance management of the service promoting quality service delivery and continuous improvement.</li><li>• Use ICT solutions to deliver existing services, including the completion of electronic records to support new services and initiatives.</li></ul>						
<b>Education and Training</b>					<b>Measure</b>	<b>Rank</b>
<ul style="list-style-type: none"><li>• PA1 and PA6 (Safe use of Pesticides and Hand Held Application) or PA1, PA6 and</li></ul>					A/I	E

PA2 (Safe use of Pesticides, Hand Held Application and Boom Spraying)		
• Manual Handling	A/I	D
• Needle Stick	A/I	D
• IOSH Working Safely	A/I	D
• To hold a valid UK driving licence which enables the driving of 'Category B or B+E' vehicles	A/I	E
<b>Relevant Experience</b>	<b>Measure</b>	<b>Rank</b>
• Experience of working as an individual or in a team	A/I	E
• Experience of working in the grounds maintenance environment and carrying out respective duties	A/I	E
• Experience of Health and Safety and how it applies to daily duties	A/I	E
<b>General and Special Knowledge</b>	<b>Measure</b>	<b>Rank</b>
• Knowledge of individual and team goals and an understanding of how they contribute to organisational objectives	A/I	E
• Knowledge of policies and procedures relevant to the role in order to ensure the dignity and safety of colleagues, other employees and members of the public	A/I	E
• Knowledge of pesticides, parameters for use and safe application methodologies	A/I	E
• Knowledge of horticultural practice including bedding displays and shrubs	A/I	E
• Knowledge of setting and marking out of sports pitches.	A/I	E
<b>Skills and Abilities</b>	<b>Measure</b>	<b>Rank</b>
• To have the necessary specialist skills and abilities to undertake the range of duties and operate relevant tools and equipment.	A/I	E
• To have effective customer services skills with the ability to communicate politely and effectively with all stakeholders	A/I	E
• To have the ability to interpret and act on verbal, written and electronically transmitted instructions	A/I	E
• To be able to demonstrate a positive commitment to work and give practical help to other when required	A/I	E
• To be able to consider and suggest methods to improve ways of working	A/I	E
• To be able to carry out a personal workload and take the responsibility for solving day-to-day issues and prioritising workload to ensure objectives are completed as required	A/I	E
• To have the ability to carry out safe working practices in accordance with H&S legislation	A/I	E
<b>Additional Requirements</b>	<b>Measure</b>	<b>Rank</b>
• Willing to work flexibly in accordance with policies and procedures to meet the operational needs of the council	A/I	E
• Willing to undertake training and continuous professional development in connection with the post	A/I	E
• Work in accordance with the council's vision, priorities, values and behaviours	A/I	E
• Able to undertake any travel in connection with the post	A/I	E
• This role is defined as a safety critical role within the Drug & Alcohol Testing Procedure. You must therefore be willing to comply in accordance with this procedure.	A/I	E

