|  |  |
| --- | --- |
| **Position: Carer / Personal Assistant** | |
| Thank you for your interest in the above mentioned job vacancy. I will be recruiting staff with the help of the BMBC Brokerage & Support Team  The job is described below and an application form is enclosed for you to complete. | |
|  |  |
| **About the Service User** | A 54yr old man with Spina Bifida in the Barnsley Central area who requires a team of Personal Assistants to support him to continue to live independently. |
| **Hours and rate of Pay** | \*Please specify the hours or shifts you are available to work on the application form\*  £9.91 per hour  The post will include 5.6 weeks annual leave (pro rata)  DBS check and satisfactory references will be required. |
| **What you would be doing…** | A team of Personal Assistants are required to cover 4 calls a day, 2 Personal Assistants on each call on a rota system.   * Morning: 08:15 - 09:00am (45 minutes) to assist with washing and dressing, supporting with catheter care, preparing breakfast and a drink, and hoist transfer out of bed. Monday, Wednesday & Fridays the morning call is 1 hour to include a shower. * Lunch: 12:30 - 13:00pm (30 minutes) to hoist transfer the gentleman back to bed, assist with catheter care, and preparing lunch and a drink. * Tea: 17:00 - 17:30pm (30 minutes) to hoist transfer back into bed and assist with catheter care, and preparing tea and a drink. * PM- 19:00 – 19:15 (15 minutes) to assist with catheter care, and to get ready for bed. |
| **The person I would like…** | The position will require someone who is flexible, motivated, and patient.  A willingness to attend any necessary training requirements.  The ideal candidate would be like a part of my family.  EXPERIENCE – Experience of working in the Care Sector is required.  TRAINING -. Any necessary training can be provided by BMBC,  CAR DRIVER – not essential |
|  | *Personalisation Support Service do not generally acknowledge receipt of applications, however, if you require an acknowledgement, please stamp and self-address a postcard, which will be returned to you on the day your application form is received.*  **FOR AN APPLICATION FORM PLEASE CONTACT BMBC BROKERAGE TEAM BY TELEPHONE ON 01226 772425 QUOTING REFERENCE LE106 OR EMAIL AT** [**BROKERAGEANDSUPPORT@BARNSLEY.GOV.UK**](mailto:BROKERAGEANDSUPPORT@BARNSLEY.GOV.UK) |
| **NB: BMBC PROVIDES A SUPPORT FOR INDIVIDUALS LIVING INDEPENDENTLY IN THE COMMUNITY AND WILL NOT BE THE EMPLOYER. YOU ARE EMPLOYED BY THE INDIVIDUAL CONCERNED**.  ***\*\* CV’s are not accepted \*\****  **Please return all correspondence to:**  **People Directorate**  **BMBC Brokerage & Support Team, PO Box 634, Barnsley, S70 9GG.**  **E mail:** [**brokerageandsupport@barnsley.gov.uk**](mailto:brokerageandsupport@barnsley.gov.uk)  **Tel: 01226 772425** | |