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| **Position: Support Worker/Personal Assistant** | |
| Thank you for your interest in the above mentioned job vacancy. I will be recruiting staff with the help of the Personalisation Support Service, Barnsley Metropolitan Borough Council.  The job is described below and an application form is enclosed for you to complete. | |
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| **About the Service User** | Personal Assistant/Support Worker required to support a 29 year old woman to access social activities. The Service User is a non-smoker. The Service User has a commitment to her Christian religious beliefs. |
| **Hours and rate of Pay** | 10 hours per week to be used flexibly. Includes occasional evening and weekend work.  Ideally two Personal Assistants will be identified to share the hours equally so that there is always sufficient cover for holidays and sickness cover.  £8.21 per hour. Double time Bank Holidays.  The post will include 5.6 weeks annual leave (pro rata)  DBS check (formerly known as CRB) and references will be required. |
| **What you would be doing…** | Personal Assistant to provide support to access a wide variety of social activities including exploring new activities. These activities may include sports i.e. badminton and attending night clubs.  To promote mental health and wellbeing.  Provide encouragement focusing on developing the service user independence and confidence.  Reduce the risk of social isolation and support to increase her social network.  Encouragement and assistance required to manage a clean habitable home. Tasks may include cleaning, laundry and cooking.  Service User would like to work towards achieving some of her long term goals including either volunteering or returning to work.  Support needed to become familiar with and build confidence using public transport. |
| **The ideal person …** | Importantly she would like someone who is very caring and reliable.  A car driver/owner is essential to access some social activities.  Strong interpersonal skills required to build a good relationship with the service user and her family.  Someone who can motivate and has a positive attitude and outlook. |
| *Personalisation Support Service do not generally acknowledge receipt of applications, however, if you require an acknowledgement, please stamp and self-address a postcard, which will be returned to you on the day your application form is received.*  **Please return the Application form by: Open**  You will be contacted to arrange an interview if your application is successful. | |
| **NB: THE PERSONALISATION SUPPORT SERVICE PROVIDE SUPPORT FOR INDIVIDUALS LIVING INDEPENDENTLY IN THE COMMUNITY AND WILL NOT BE THE EMPLOYER. YOU ARE EMPLOYED BY THE INDIVIDUAL CONCERNED**.  **Please return all correspondence to:**  **Brokerage and Support Team: 01226 772425**  **P O Box 634, Barnsley, S70 9GG**  **E mail: brokerageandsupport@barnsley.gov.uk** | |